

## JOB DESCRIPTION

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Job Title: Pharmacist

Department/Team/Service: Primary Care

Line Manager: Clinical Lead

Hours: as per contract of employment

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### **Job Purpose/Main responsibilities of role:**

The post holder will be part of the wider clinical team and will work as an expert advisor for medicines, repeat prescriptions, medicines optimisation and pharmaceutical care aspects of the multidisciplinary team workload.

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### **1. Operational/ Main Responsibilities**

- Provide remote services to patients that are registered with the Hub
- Provide information and support to patients on the following:
  - Medicines Information – General advice requests
  - Pharmaceutical advice
  - Repeat Prescriptions
- Provide support to our primary care sites and assist with prescribing and high-risk drug management audits as service requirements
- Use critical thinking and effective communication skills to assess accurately the caller's needs (establish the level of information required, their existing level of knowledge and other issues including social, cultural and economic factors)
- Prescribe appropriately for patients requiring urgent prescriptions using access to summary care record information to ensure accurate re-prescribing
- Communicate information and pharmaceutical advice to callers in a clear and understandable manner, adapted to the needs of the individual
- Identify and appropriately action clinical risks for health and medicines queries in line with professional responsibility



- Identify child and adult protection issues arising from health and medicines information calls, and action these in line with protocols
- Record in a timely manner a true and accurate record of the information and advice given, and to complete an electronic record of the call event using the appropriate clinical system
- Actively access specialist information by using electronic databases i.e., BNF etc. ensuring accurate advice is given at all times.
- Actively communicate with colleagues to assist service delivery

## **2. Strategic**

- Will undertake and participate in quality improvement for the hub and wider primary care services
- Will work with the MDT hub team and Clinical Lead to ensure continuous development of the hub service

## **3. Leadership**

- Act in accordance with the General Pharmaceutical Council standards of conduct, ethics and performance
- Act as an expert pharmaceutical and medicines advice resource for clinical and non-clinical staff
- To practice with the parameters of company policies, protocols and guidelines.
- To assess and evaluate outcomes of own practice, service intervention and treatment and identifies any short falls in service reporting to relevant managers
- To ensure communication re incidents/complaints to be entered onto OMG Significant Event Reporting (SER) system in a timely manner.
- To offer appropriate advice to other professions on pharmaceutical practices, delivery and service development within the parameters of the role and scope of practice
- To participate in the ongoing individual professional development within the organization

## **4. Knowledge, Training and Experience**

- Registered with the General Pharmaceutical Council (GPhC)
- Is a Non-Medical Prescriber
- Successful completion of CPPE General practice pharmacist pathway
- Will maintain professional and clinical competence through mechanisms of continuing professional development
- Extensive experience of working within a primary care setting

- Able to provide patient care through both face to face and remote consultations
- Is able to effectively manage workload and support our services with Pharmacy related tasks

**Note**

This job description is not intended to form part of the contract of employment or to be a complete list of duties and responsibilities, but it is a guide, for information, to the job. It will be periodically reviewed in the light of developing work requirements in the role. The post holder will participate in the review.