## Job Title PRACTICE NURSE

**Qualifications** R.G.N. as well as Member of or signed up to M.D.U. and N.M.C.

# Responsible to Practice partners

# Job Summary

### To deliver a high standard of care to patients within the practice population, by providing holistic care for patients using nursing skills, working within own competencies and inline with NMC code of conduct.

**Overall Purpose of Job.**

To provide a comprehensive range of healthcare needs to the General Practice population, demonstrating knowledge and competence within general practice, by assessment of need and delivery of care.

##### Clinical

* To provide consultations in the surgery.
* Participation in the implementation of health promotion, disease management and the provision of a full range of nursing services to the patient population of the practice.
* To work collaboratively with other healthcare professionals.
* Following the National Service Framework protocols / NICE guidelines, screen patients for disease risks and early signs of illness.
* Provide appropriate care to patients,
* To share best practice.
* To assist in the assurance that all policies and protocols are regularly re-assessed and reviewed, allowing effectiveness.
* To identify care needs of the practice population, and organising work to best meet the need.
* To carry out without supervision, principally :
  1. **Adult immunisation and injections**
  2. **Child Immunisations and injections**
  3. **Travel Assessment & immunisation**
  4. **Cervical cytology, inc auditing results**
  5. **Family planning and emergency contraception (including to those under 16yrs)**
  6. **Menopause advice**
  7. **Chronic disease management**
  8. **Wound care**
  9. **Maintenance of clinical areas, equipment and supplies.**
  10. **Infection control**
  11. **Resuscitation and anaphylaxis if required**
  12. **Health promotion**
  13. **Some weekend working may be required**
* To move on to other areas as competence and practice needs require.

**Management.**

* To manage caseloads without supervision in designated care/disease group.
* To be actively participating in audits and the actions needed that are identified.
* To actively participate in the development of nursing policies and protocols within the practice, as well as participating in the formulation of the practice business philosophy / strategy and plan.
* To evaluate the outcomes of the care provided and to modify practice with the patient where needed.
* To manage the care of patients with chronic disease and operate sessions by maintaining a recall system for the patients.
* To undergo annual staff appraisal and produce a personal development plan in line with NMC revalidation.
* To record all information accurately in conjunction with practice policy and professional guidelines.
* To attend meetings as set by the practice to identify the needs required.

**Professional.**

* To work within the NMC ‘Code of Professional Practice’, and ‘Scope of Professional Conduct’.
* To provide effective support and delegation to Healthcare Assistance and other support staff.
* Willingness and enthusiasm to learn and promote skills, ensuring regular update to meet PREP requirement.
* Contributes to the planning and implementation of healthcare promotion within the practice.
* To assist other members of the nursing team to widen and identify their developmental needs and to maintain own personal and professional development. To provide mentoring for colleagues where required.

**General.**

* Be aware of, and conform to the procedures and quality guides that are in place within the practice, and to comply with confidentiality procedures and protocols.
* To liaise with other outside agencies as required enhancing patient continued care.
* Undertake any other additional duties that may be reasonably required within your scope of practice and within the competency of the nurse.
* Monitor and record vaccine /cold chain storage
* Maintain a safe environment
* Escalate any concerns to more senior colleagues
* Participate in meetings / training as required utilising PDP/appraisal as needed
* Infection ctrl To report any issues / concerns as they are seen to the practice manager

This is an outline of the job description and may be subject to change according to the needs of service, but only in consultation with the post holder.

To carry out any other such duties as may be reasonable required, the nature of our business means that you must be flexible in your approach to your work in order to provide a service to our patients