**Pharmacy Technician**

**About the Role:**

This is an exciting opportunity to work within a supportive and dynamic multidisciplinary team, delivering safe, efficient, and patient-focused medicines management services. You will play a key role in ensuring that patients receive timely and appropriate medication, including those in care homes and assisted living settings. Additionally, you will support clinical staff in optimising prescribing practices.

**Key Responsibilities:**

* Request prescriptions accurately and efficiently in accordance with NHS and practice protocols
* Process repeat prescription requests and liaise with clinicians as needed
* Provide advice to patients on the safe use of medications, including over-the-counter products where appropriate
* Support medicines reconciliation and prescription queries
* Assist in audits and quality improvement initiatives related to prescribing and medicines management
* Work collaboratively with GPs, nurses, pharmacists and other practice staff to support the safe and effective use of medicines
* Maintain accurate patient records using the clinical system (EMIS)

**Person Specification:**

**Essential:**

* NVQ Level 2 in Pharmacy Services (or equivalent), or working towards
* Experience working in a pharmacy or dispensing role
* Excellent attention to detail and organisational skills
* Strong communication and interpersonal skills
* Ability to work independently and as part of a team
* Commitment to patient safety and confidentiality

**Desirable:**

* NVQ Level 3 /Registered Pharmacy Technician (or working towards registration with the GPhC)
* Previous experience working in a GP practice or primary care setting
* Familiarity with clinical systems (EMIS)
* Knowledge of current NHS prescribing policies and guidance
* Strong leadership skills with the ability to motivate and support non-clinical colleagues
* Self-motivation and a strong commitment to personal and professional development
* Effective time management skills with the ability to prioritise tasks efficiently

**What We Offer:**

* A supportive and friendly working environment
* Opportunities for ongoing training and professional development
* NHS pension scheme
* Flexible working options considered