Pharmacy Technician

**Person Specification**

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|  |  | **Means of Assessment** |
|  | **Essential / Desirable** | **Application Form / Interview / Test** |
| **Qualifications / Training**  Registered as a Pharmacy Technician with the GPC  Professional knowledge acquired through NVQ Level 3 or equivalent qualification.  Evidence of continuing professional development.  Member of the association of Pharmacy Technicians | E  E  E  D | Application form/interview  Application form/interview  Application form/interview  Application form/interview |
| **Knowledge and Experience**  Previous experience of working in a GP practice, or a community pharmacy.  Experience of delivering contentious information  Experience of using sources of prescribing data.  Previous experience of using SystmOne or other clinical systems.  Previous knowledge and understanding of prescribing and medicine optimisation. | E  E  E  E  E | Application form/interview  Application form/interview  Application form/interview  Application form/interview  Application form/interview |
| **Skills and abilities**  Able to work autonomously and as part of a team.  Self-motivated and able to motivate other members of the team.  Proficient in the use of Microsoft applications including: Outlook, Word, and Excel.  Clear written and verbal communication skills.  High level of accuracy when entering prescribing data / information.  Able to document clinical information accurately, using nationally approved coding. | E  E  E  E  E  E | Application form/interview  Application form/interview  Application form/interview  Application form/interview  Application form/interview  Application form/interview |